

**BHAVAN'S VIVEKANANDA COLLEGE**  
**Sainikpuri, Secunderabad**

**Internal Complaints Committee**  
**(To deal with complaints of sexual harassment of women in the college)**

Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace is meant to safeguard and promotes the well-being of all girl students, women employees of the organization. It takes care of all complaints on sexual harassment of both girls and women at the institution and also the action taken for redressal of complaints. It also takes care of any act or misconduct by a person in authority and belonging to one sex which denies equal opportunity in pursuit of carrier development or making the environment at workplace hostile or intimidating to a person belonging to fairer sex.

**FUNCTIONS :**

- To investigate reported cases of acts of sexual harassment of both girl students and women employees both teaching and non-teaching, if any, and submit its report to the disciplinary authority recommending action to be taken against the accused employees.
- To make an annual report to head of the institution, about the complaints on sexual harassment of both girl students and women employees at workplace and action taken for redressal of complaints.
- To hold regular meetings every six months or one year even if there are no complaints.
- To organize various functions acquainting the girl students and women employees regarding their rights.

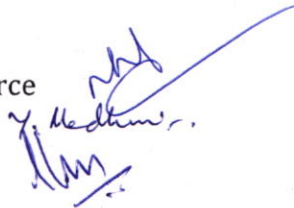
**DURATION : 3 Year (2017-20)**

Dr. P Naga Padma - Coordinator  
Lecturer, Dept. of Microbiology



**MEMBERS OF THE COMMITTEE**

- 1) Mrs. N Padmalatha - Lecturer, Dept of Commerce
- 2) Dr. Y. Madhuri Srinivas - Lecturer in Management
- 3) Dr. V Venu Madhav - Lecturer in Management



  
Prof. YASHOK  
PRINCIPAL