

Instructions for MBA Counselling admissions

Students allotted through TGICET counselling have to download the Provisional Allotment Order, pay the prescribed fees and self-report through online, and then download the Joining Report.

- **List of documents to be submitted in the college:**

1. Provisional Allotment Order – 2 copies
2. Joining Report
3. Fee Receipt
4. Rank card
5. Hall Ticket
6. Copy of Aadhar Card
7. **Receipt of Certificates** issued at the time of certificate verification– Original
8. **Original Transfer Certificate**
9. **One set of Xerox copies** of all the certificates mentioned below.

- **Original Certificates for verification:**

1. SSC Memo or Equivalent certificate
2. Intermediate Long Memo or Equivalent certificate
3. Study certificates of SSC and Intermediate
4. Degree Provisional Certificate
5. Degree Consolidated Marks Memo
6. Study/Bonafide certificate of Degree
7. Migration Certificate (if applicable)
8. Eligibility Certificate (if applicable)
9. Caste Certificate (if applicable)
10. Income Certificate (if applicable)

Note : 1. Special Fees to be paid in the college at the time of admission is **Rs.5,500/-** for first year.

2. Minimum 75% attendance is compulsory.

3. Any queries contact Dr.N.S.Chakravarty, Head Department of Management Studies – Mobile No.9866035722


PRINCIPAL