

BVC/IQAC/12-13/MTS/01


Bhavan's Vivekananda College
of Science, Humanities & Commerce
Estd : 1993- Affiliated to Osmania University- Şainikpuri, Secunderabad -500094
Accredited with 'A' grade by NAAC

Minutes of the 1st IQAC Meeting

Date: 17th October 2012 Time: 1:30PM Venue: Committee Room

Agenda:

1. Academic Council Proposals
2. Schedule for academic audit
3. Two National Seminars to be held in the month of September 2013.
4. Any other points

The following committee members were present:

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Emeritus Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. SreenivasJasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Mrs. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. RameshManchikanti</i>	<i>Alumnus</i>

Mr. J Vijaykumar

Parent

Ms. Aishwarya

Student

Mrs. K Suvarchala Rani

Deputy Coordinator, IQAC

Dr. K Vasudeva Rao

Coordinator, IQAC

Principal, Prof. Y. Ashok welcomed all the members to the 1st meeting of IQAC and said that it was a stepping stone for a stronger BVC. The committee discussed the items of the agenda and resolved them as follows:

Item 1: Proposal made by the Academic Council (AC)

- Review of syllabus by the HoDs on a regular basis.
- Schedule for distribution of assessment sheets to be given to parents.

Both the proposals were approved by the Principal.

Item 2: Schedule for academic audit

The Academic Council said that the Academic audit was conducted from 08th to 12th October 2012, as planned earlier. It is suggested by AC that, henceforth, the concerned HOD will be present during the conduct of the academic audit. It was approved by the Chairman and Coordinator, IQAC. The report presented to the Chairman by the Academic Council was also discussed briefly.

Item 3: Two National Seminars initiated to be held in the month of September 2013.

The Principal suggested that the planning of any national or international seminar must be planned one year ahead. He asked the staff members that two National Seminars can be held in the month of September 2013, for which the spadework must start now.

Item 4: Other points.

- The feedback report taken at the end of the last academic year, from various stakeholders (i.e., students, parents, alumni and industry), were conveyed to the HoD/IQAC for their perusal.
- The Head, Department of Chemistry said that the Guest lecture for the Department will be held in the month of January 2013. It was approved by the Chairman and Coordinator, IQAC.

Dr. K Vasudeva Rao


Prof. Y. Ashok

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
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Sainikpuri, R.R. (Dist.)

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Coordinator, IQAC
IQAC

Principal and Chairman,

Action Taken Report

S.No.	Agenda	Action Taken Report
1	<i>Proposals made by the Academic committee</i>	<i>Syllabi was reviewed by the HODs</i>
2	<i>Schedule for the academic audit</i>	<i>Academic audit was conducted and the reviews of the committee were conveyed to the respective faculty members</i>
3	<i>To conduct two National seminar in the month of Sep, 2013.</i>	<i>Department of Commerce and Department of Chemistry have started the spadework for the National Seminar to be conducted in the month of September 2013.</i>



Dr. K Vasudeva Rao
Coordinator, IQAC



Prof. Y. Ashok

Principal & Chairman, IQAC

(Dr. Y. ASHOK)

PRINCIPAL

Bhevari's Vivekananda College of Science

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