


BVC/IQAC/13-14/MTS/01

  
**Bhavan's Vivekananda College**  
of Science, Humanities & Commerce  
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094  
**Accredited with 'A' grade by NAAC**

**Minutes of the 1<sup>st</sup>IQAC Meeting**

Date: 8<sup>th</sup> July, 2013

Time: 3:30PM

Venue: Committee Room

**Agenda:**

1. Action taken report of the previous meeting held
2. Planning of a health camp in the college
3. IQAC Webpage to be included in the college website.
4. Faculty Development Program
5. Any other points.

The following committee members were present:

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. Sreenivas Jasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Mrs. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>

<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. J Vijaykumar</i>	<i>Parent</i>
<i>Ms. Aishwarya</i>	<i>Student</i>
<i>Mrs. K SuvarchalaRani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Dr. K Vasudeva Rao</i>	<i>Coordinator, IQAC</i>

*Principal, Prof.Y.Ashok welcomed all the members to the 1<sup>st</sup> meeting of IQAC for the academic year 2013-'14. The committee discussed the items of the agenda and resolved them as follows:*

***Item 1: Action taken report on the minutes of the meeting held on 30<sup>th</sup> March 2013***

- Organizing Outreach Program - Outreach program by the Department of Biochemistry was conducted on 26th June 2013 and by the Department of Microbiology on 29th June 2013*
- Preparation of teaching plan by the respective departments for the year 2013-14 - Teaching plans were prepared and were endorsed by the respective HODs. The workload statements were also submitted to the Principal by mid April 2013.*

***Item 2: An IQAC Webpage to be included in the website.***

*It is proposed by Head, Department of Commerce and Head, Department of Computer Science that a webpage for IQAC should be created and uploaded.*

***Item 3: To conduct National seminar by Department of Commerce and National workshop by Department of Chemistry***

*The National Seminar on 'Changing Contours and Contemporary Issues in Accounting, Banking, Insurance and Finance', scheduled for 13<sup>th</sup> September 2013, in collaboration with APSCHE and ICSSR and in association with ICAI was finalized in the meeting.*

*The National Workshop on Radio Chemistry scheduled for 13th September 2013, in collaboration with Indian Association of Nuclear Chemists and Allied Scientist was also finalized in the meeting. Both the National events were proposed by Head, Department of*

Commerce and Head, Department of Chemistry respectively and approved by the Chairman and Coordinator, IQAC.

**Item 4: Faculty Development Program**


The Coordinator and Deputy Coordinator, IQAC, proposed for a seminar on 'Quality Enhancement in Higher Education – Role of IQAC'. The date was finalized for 25<sup>th</sup> November 2013 which was approved by the Chairman.


**Item 5: Planning of a health camp in the college**

A Health camp on various blood parameters scheduled from 17<sup>th</sup> – 20<sup>th</sup> Dec, 2013, in association with Bhavan's Sarada Devi Hospital was discussed in the meeting. It was approved by the Chairman and Coordinator, IQAC and the execution was delegated to the Department of Biochemistry.

**Item 6: Other points**


- The feedback report taken at the end of the last academic year, from various stakeholders (i.e., students, parents, alumni and industry), were conveyed to the HoD/IQAC for their perusal.
- The Chairman, Prof. Y. Ashok, briefly described the report of the feedback of students on their teachers and pointed out the general areas of improvement of the faculty members on various parameters in teaching.


  
Dr. K. Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok  
Principal & Chairman, IQAC  
(Dr. Y. ASHOK)  
PRINCIPAL  
Bhavan's Vivekananda College of Science  
Humanities & Commerce  
Salnikpuri, R. R. (Dist.)

### Action Taken Report

S.No.	Agenda Item	Action Taken
1	Webpage of IQAC in website.	<i>IQAC webpage has been approved by the Principal.</i>
2	<i>To conduct National seminar by Department of Commerce</i> <i>To conduct National Workshop by Department of Chemistry</i>	<i>National Seminar by Department of Commerce scheduled for 13th September 2013</i> <i>National Workshop by Department of Chemistry scheduled for 13th September 2013</i>
3	Faculty Development Program	<i>The FDP, organized by IQAC is to be conducted on 15th November 2013</i>
4	Discussion on organizing Health camp on various Blood parameters	<i>The health camp scheduled to be held from 17th - 20th December 2013 in association with Bhavan's Sarada Devi hospital shall be organized by Department of Biochemistry.</i>

  
Dr. K Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok  
Principal & Chairman, IQAC  
**(Dr. Y. ASHOK)**  
PRINCIPAL  
Shavan's Vivekananda College of Science  
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