


BVC/IQAC/17-18/MTS/04

  
**Bhavan's Vivekananda College**  
of Science, Humanities & Commerce  
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094  
Autonomous College

Minutes of the 4<sup>th</sup> IQAC Meeting

Date: 8<sup>th</sup> January, 2018

Time: 1:30PM

Venue: Committee Room

**Agenda Items:**

1. Action taken report of the previous meeting held
2. Draft submission of second phase of evaluation of Qualitative assessment
3. Research and Development conferences, publications - improving quality.
4. Other points:

*The following committee members were present:*

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. Sreenivas Jasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Ms. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>
<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. Ramesh Manchikanti</i>	<i>Alumnus</i>

Mr. R Rajesh	Parent
Ms. ManviKansal	Student
Ms. Priyanka Jinde	Student
Mrs. K Suvarchala Rani	Deputy Coordinator, IQAC
Dr. K Vasudeva Rao	Coordinator, IQAC

The meeting commenced with a welcome note by the Chairman, Prof. Y. Ashok.

The committee discussed the items of the agenda and resolved them as follows:

**Item 1: Action taken report on the minutes of the meeting held on 23<sup>rd</sup> October 2017**

- Conduct of criteria In-charge meetings - Meetings for each criteria have been conducted for further updating the criterion data
- Draft submission of first phase of evaluation of quantitative assessment - Quantitative data submitted and reviewed for first phase submission
- Review of AQAR 2016-'17- Changes have been incorporated in the review of AQAR

**Item 2: Draft submission of second phase of evaluation of Qualitative assessment**

After reviewing and evaluating the first phase of Qualitative assessment, the Chairman of the Committee requested all the criteria in-charges to update and verify the QLM of every criteria and incorporate the required changes and rectify the variances which are identified. He said that the draft of second phase of evaluation of Qualitative assessment must be submitted within two weeks.


**Item 3: Research and Development conferences, publications - improving quality**

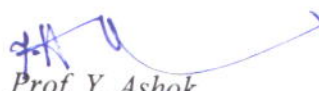
The Chairman IQAC and Dr. K Anuradha, Head, R & D Cell, that more Research and Development conferences must be held. Besides publications in other journals, they stressed that there must be more quality publications in UGC recognized journals.

**Item 4: Other points:**

- College started certificate courses for UG/PG students.
- Use of ICT in improving administrative services provided to students.


The meeting was adjourned at 4:30 pm.

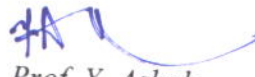
  
Dr. K Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok  
Principal  
(Dr. Y. ASHOK)  
PRINCIPAL  
Bheavan's Vivekananda College of Science  
Humanities & Commerce  
Sainikpuri, R.R. (Dist)

### Action Taken Report

S.No.	Agenda Item	Action Taken
1	<i>Draft submission of second phase of evaluation of Qualitative assessment</i>	<i>Draft of second phase of evaluation of Qualitative assessment shall be submitted within two weeks.</i>
2	<i>Research and Development conferences, publications - improving quality</i>	<i>Besides publications in other journals, more quality publications shall be published in UGC recognized journals</i>
3	<i>Other points</i>	<i>Certificate courses started for UG /PG students and administrative department has started enhancement of using ICT for providing services to students</i>

  
Dr. K Vasudeva Rao  
Coordinator, IQAC

  
Prof. Y. Ashok  
Principal  
(Dr. Y. ASHOK)  
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