


BVC/IQAC/17-18/MTS/01

 **Bhavan's**
Bhavan's Vivekananda College
of Science, Humanities & Commerce
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094
Autonomous College
Accredited with 'A' grade by NAAC

Minutes of the 1st IQAC Meeting

Date: 8th June 2017

Time: 3:30PM

Venue: Committee Room

Agenda Items:

1. Action taken report on the previous meeting held
2. Faculty Development Programme on Quality Assurance.
3. Alumni registration.
4. Other points

The following committee members were present:

<i>Air Cmde JLN Sastry, VSM (Retd)</i>	<i>Vice Chairman, BVB</i>
<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. SreenivasJasti</i>	<i>Industrialist</i>
<i>Mrs. B Niraimathi</i>	<i>Member</i>
<i>Dr. Madhumitha</i>	<i>Member</i>
<i>Dr. K Sreelatha Reddy</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Mrs. GVS Rajeshwari</i>	<i>Member</i>

<i>Mr. Russell Zaheer</i>	<i>Alumnus</i>
<i>Mr. Ramesh Manchikanti</i>	<i>Alumnus</i>
<i>Mr. R Rajesh</i>	<i>Parent</i>
<i>Ms. Manvi Kansal</i>	<i>Student</i>
<i>Ms. Priyanka Jinde</i>	<i>Student</i>
<i>Mrs. K Suvarchala Rani</i>	<i>Deputy Coordinator, IQAC</i>
<i>Dr. K Vasudeva Rao</i>	<i>Coordinator, IQAC</i>

The meeting commenced with a welcome note by the Chairman, Prof. Y. Ashok.

The committee discussed the items of the agenda and resolved them as follows:

Item 1: Action taken report on the minutes of the meeting held on 27th March 2017

- Preparation for assessment and accreditation, evidences to be provided at the time of assessment to NAAC Peer Team – Relevant data are being assembled and documented for submission*
- Skill Enhancement Courses - SECs have been implemented from this year by various departments to promote employability.*
- Gender Sensitization as part of the curriculum (AECC) and Generic Elective Courses for the 2017-18 and the following batch of students- Gender Sensitization as part of the curriculum (AECC) and GECs have been introduced for 2017-18 batch students*
- Procuring feedback from all relevant stakeholders – Feedback is taken regularly from different stakeholders - parents, students, industry experts and Alumni.*

Item 2: Faculty Development Programme on Quality Assurance.

IQAC Members suggested for a Faculty Development Program on Quality Assurance and resolved to conduct a FDP for all the faculty members.


Item 3: Alumni registration

The Chairman stressed on the fact that alumni association of any college is one of the thrust factor for the college. Though we have an alumni association, he suggested that the number of members should grow. He requested each department to take more measures in registering the alumni and also in registering the association. He also suggested that the faculty members of each department should be executive members of the BVC alumni association.

Item 4: Any other point

- The Chairman, Prof.Y Ashok, briefly described the report of the feedback of students on their teachers and pointed out the general areas of improvement of the faculty members on various parameters in teaching.
- The chairman informed that the college needs to install a new solar unit.
- Review of college Almanac
- Conduct of BOS meetings.
- The members agreed to facilitate the orientation programme for first year UG/PG students.

The meeting was adjourned at 5:15 pm.


Dr. K Vasudeva Rao
Coordinator, IQAC


Prof. Y. Ashok


Principal
(Dr. Y. ASHOK)

PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

Action Taken Report

S.No.	Agenda Item	Action Taken Report
1	Faculty Development Programme on Quality Assurance.	Coordinator, IQAC confirmed that a Faculty Development Program on Quality Assurance shall be conducted this year.
2	Alumni registration.	Initiatives have been taken up on a war footing for the growth of the Alumni Association.
3	Feedback of students on their teachers	General areas of improvement of the faculty members on various parameters in teaching were spelt out by the Chairman


Dr. K Vasudeva Rao
Coordinator, IQAC


Prof. Y. Ashok

Principal

(Dr. Y. ASHOK)

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